



REQUEST FOR PROPOSAL
For
STRATEGIC TECHNICAL CONSULTANT FOR SIERRA LEONE LLDP PROJECT

RFP Release Date:	April 16th 2025
Question/ Inquiry Submission Deadline:	April 22, 2025
Proposal Submission Deadline:	30th day of April, 2025
Performance Period:	June 2nd – June 6th 2025
Electronic submission to the attention of:	Procurement-RNG@heifer.org ; CC: ignatius.nmakwe@heifer.org & chileme.ndukwe@heifer.org
Contact information for inquiries about this RFP:	Procurement-RNG@heifer.org

About Heifer International

Heifer International is a global non-profit organization on a mission to end hunger and poverty in a sustainable way. Since 1944, Heifer International through its work in 19 countries (in Africa, Asia, and the Americas) has supported more than 46 million people around the world to end hunger and poverty in a sustainable way, and 10 million more now on a pathway to sustainable living incomes. Working with rural communities across Africa for 50 years, Heifer International supports farmers and local food producers to strengthen local economies and build secure livelihoods that provide a living income. Heifer's foundation was built on the belief that ending hunger begins with giving people the means to feed themselves, generate income and achieve sustainable livelihoods for their households. Heifer's global vision for 2020 - 2030 is to close the living income gap for additional 10 million families. This vision is a focused approach for the African continent to support at least 6 million smallholder farmers in Africa reach sustainable living income. As a part of this commitment, Heifer has expanded its presence in Africa to include Nigeria, with a goal of supporting at least two million households to achieve sustainable living income, through (a) strategic private and public sector partnerships, (b) unlocking demand and market opportunities, (c) investing in priority value chains, and (d) leveraging innovation and emerging agricultural technologies to reach transformational scale. More information about Heifer is available at: www.heifer.org

PROJECT OBJECTIVES

The "**Sierra Leone LLDP Project (SL LLDP)**", is a Technical Assistance (TA) Project focusing support for the Livelihoods and Livestock Development to the Sierra Leone Government managed jointly by Heifer International and IFAD.

The key objective of the project is to provide strategic technical input into the Project Appraisal Document (PAD) and the Project Implementation Manual (PIM) leveraging Heifer International's extensive experience in offering Technical support to IFAD projects.

More specifically, the study will focus on:

- Technical assistance in establishing Livestock Farmers Field Schools (LFFSs) and Selecting Community Animal Health Workers (CAHWs) Technical support to the PMU in updating modules; in conducting TOT; and in establishing or strengthening LFFS



- Technical Assistance in enhancing livestock service delivery and input supply
- Enhancing Consumption of Animal-Sourced Food and Implement Gender Action and Learning Systems (GALS)
- Developing and Supporting Market-Oriented Small Livestock Enterprises (MSLEs)
- Technical Assistance (TA) and Policy Support

SCOPE OF WORK/IMPLEMENTATION APPROACH

The consultant/firm will provide five embedded roles under this assignment. In executing the Project, Heifer International will deploy a senior Team Leader with expertise in livestock production and value chains within the Sierra Leone Ministry of Agriculture and Food Security. This role, supported by 4 additional specialist roles (Senior Market and Value Chain Expert, Senior Veterinarian, Senior Livestock Production Expert and Senior Monitoring, Evaluation and Learning Expert) with the critical mandate to execute on the TA deliverables but also to provide on-the-job capacity building covering strategy, planning and coordination for the ministry.

Specific deliverable for the roles includes the following:

Livestock and Livelihoods Development Program (LLDP) TA Project Team Leader

- Conducting livestock value chain assessments and analyses, and supporting stakeholders in developing guidelines, manuals, and periodically monitoring the performance of project activities
- Ensuring the effective implementation of the private sector development and engagement components of SLLDP, delivering commercial outcomes for Smallholder Producers, while simultaneously strengthening local capacity building
- Livestock commercialization with a strong private sector engagement and market systems approach
- Capacity building, relationship management with SLLDP stakeholders and IFAD, and oversight of the SLLDP team across the 8 districts; and any additional districts.

Senior Livestock Value Chain Specialist

Working closely with the LLRP TA Project Team Leader as an understudy to deliver the following activities

- Livestock value chains assessment and analysis, and support stakeholders in development of guidelines, manuals and periodically monitor the performance of project activities
- Ensuring the effective implementation of the private sector development and engagement components of SLLDP, delivering commercial outcomes for Smallholder Producers, while simultaneously strengthening local capacity building
- Livestock commercialization with a strong private sector engagement and market systems approach
- Capacity building, relationships with the SLLDP stakeholders, IFAD, and management of the SLLDP TA team in the region

Senior Veterinary Expert

- Coordinate all SL LLDP livestock and livestock health related activities and provide technical leadership and guidance to the PMU and the field experts
- Supporting and providing oversight of livestock producer hubs' establishment as well as veterinary and extension services delivery
- Support the recruitment of community agro-vet entrepreneurs (CAVEs) and mentor project teams and management committees.



- Coordinate the supply of quality veterinary services, equipment, vaccines, and medicines through the hubs.
- Design and implement necessary capacity building for farmers and SLLDP stakeholders
- Representing the project in cluster-level meetings, PMU and other relevant events
- Ensuring strong, ongoing relationships with collaborative organizations at the district level, reporting any critical issues to the Project Manager

Livestock Production Expert

- Technical assistance in establishing Livestock Farmers Field Schools (LFFSs) and Selecting Community Animal Health Workers (CAHWs) Technical support to the PMU in updating modules; in conducting TOT; and in establishing or strengthening LFFS
- Ensuring effective implementation of the SLLDP for the delivery of commercial outcomes for small holders while at the same time strengthening local capacity building
- Support the transitioning of subsistence livestock production to market based (market informed, market oriented and market led) livestock production in communities located in the project operation areas
- Designing and implementing animal health care service
- Mainstreaming Nutrition and Gender in LFFS
- Technical support in Market Assessment and Beneficiary Selection
- Technical support in the assessment of the capacities of the established MSLEs and developing guideline for the MSLEs
- Technical Assistance for Program Management Unit (PMU)

Monitoring, Evaluation and Learning (MEL) Manager

- Implement monitoring evaluation learning and systems in the Sierra Leone SLLDP
- Designing a monitoring and evaluation plan incorporating core standards and go to standard indicators as defined by Heifer and setting targets for the indicators
- Data management analysis, Reporting and utilization for learning
- Equipping MELS staff and implementing partners' staff with the skills to deliver MELS activities effectively.
- Building implementing partners' capacity in MELS activities including proper record keeping and data management.
- Support the development of concept notes project proposals and submission to potential donor

SUBMISSION DETAILS

Interested individual consultants or firms eligible to implement this assignment are invited to submit their proposals (both technical and financial) to the following email address: PROCUREMENT-RNG@HEIFER.ORG and copy Ignatius Nmakwe – ignatius.nmakwe@heifer.org and Chileme Ndukwe: Chileme.ndukwe@heifer.org. The subject line: **Sierra Leone LLDP Project Consultant**. All applications must be submitted **electronically** by 30th April, 2025.

Please include the name of the person in your organization who will be involved in negotiating the contract as well as your telephone and email contact information. Submissions can be in French or English and typed single-spaced using Times New Roman font size 12, with a complete set of appendices/attachments as applicable. All pages must be numbered and include the RFP name and name of the organization at the bottom of each page.

The successful consultant firm will be required to produce the following documents before entering into an Independent Contractor Agreement (ICA) with Heifer:



- Certificate of Incorporation or Business Registration Certificate.
- A Partnership Deed if you are running a partnership business.
- Audited financial statements for the last 3 years.
- Tax Compliance Certificate.
- Physical location including town, building, room number and postal address.
- Trade reference and clientele list of similar work done, including their respective contacts

DEADLINE FOR SUBMISSION

All applications must be submitted **electronically** by 30th April, 2025.

ADDITIONAL INFORMATION

The full **Call for Applications** document and any additional details can be obtained from:
Ignatius Nmakwe – ignatius.nmakwe@heifer.org

Selection Criteria

Submitted proposals must clearly demonstrate alignment with the SoW outlined above and with the appropriate level of details. Heifer's goal is to ultimately sign on with the Offeror whose proposal best follows the instructions in this RFP, includes the strong evaluation team, and is most cost effective